



**Spelthorne  
Borough Council**

Council Meeting  
Thursday, 22 February 2024





14 February 2024

*Please reply to:*

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To the Councillors of Spelthorne Borough Council

I hereby summon you to attend a meeting of the Council to be held at The Council's Offices, Knowle Green, Staines-upon-Thames on **Thursday, 22 February 2024** commencing at **6.30 pm** for the transaction of the following business.

Daniel Mouawad  
*Chief Executive*

Councillors are encouraged to wear their badge of past office at the Council meeting.

*Councillors are reminded to notify Committee Services of any Gifts and Hospitality offered to you since the last Council meeting so that these may be entered in the Gifts and Hospitality Declaration book.*

## AGENDA

Description	Page nos.
<b>1. Apologies for absence</b> To receive any apologies for non-attendance.	
<b>2. Minutes</b> To confirm as a correct record the minutes of the Council meeting held on 14 December 2023.	9 - 22
<b>3. Disclosures of Interest</b> To receive any disclosures of interest from Councillors in accordance with the Council's Code of Conduct for Members aside from those that are also Surrey County Councillors.	
<b>4. Announcements from the Mayor</b> To receive any announcements from the Mayor.	
<b>5. Announcements from the Leader</b> To receive any announcements from the Leader.	
<b>6. Announcements from the Chief Executive</b> To receive any announcements from the Chief Executive.	
<b>7. Questions from members of the public</b> The Leader, or his nominee, to answer any questions raised by members of the public in accordance with Standing Order 13.	
<b>8. Parking Order Revision (Tariff and Charges update) 2024</b> Council is asked to authorise the recommendations as outlined in the report.  <b>Please note that this report is to be considered by the Corporate Policy &amp; Resources Committee on Monday 19 February 2024 and therefore the report is to follow.</b>	23 - 80
<b>9. Pay Award 2024/25 and Pay Award 2025/26</b> Council is asked to approve the two year pay award for 2024/25 and 2025/26.  <b>Please note that this report is to be considered by the Corporate Policy &amp; Resources Committee on Monday 19 February 2024 and therefore may be subject to amendments.</b>	81 - 86

- 10. Pay Policy Statement 2024/25**  
Council is asked to approve the Pay Policy Statement 2024/25. 87 - 108
- Please note that this report is to be considered by the Corporate Policy & Resources Committee on Monday 19 February 2024 and therefore may be subject to amendments.**
- 11. Procurement of Bureau Service and Energy (Gas & Electricity) Contract**  
Council is asked to: 109 - 118
- 1) Approve the Council entering into a contract for the provision of a Bureau Service and Supply of Energy (Gas and Electricity) with Kent County Council (KCC) LASER for a period from October 2024 to September 2028; and
- 2) Authorise the Group Head of Assets to agree terms in respect of any necessary contract arrangements with KCC LASER; and authorise the Group Head of Corporate Governance to enter into a contract with the KCC LASER.
- This report went to the Corporate Policy & Resources Committee on 22 January 2024 who resolved to recommend that the Council approve the recommendations as outlined above.**
- 12. Capital Strategy 2024 to 2025**  
Council is asked to approve the Capital Strategy 2024/25. 119 - 134
- Please note that this report is to be considered by the Corporate Policy & Resources Committee on Monday 19 February 2024 and therefore may be subject to amendments.**
- 13. Estimated 2024/25 to 2027/28 Capital Programme**  
Council is asked to approve the Estimated 2024/25 to 2027/28 Capital Programme. 135 - 144
- Please note that this report is to be considered by the Corporate Policy & Resources Committee on Monday 19 February 2024 and therefore may be subject to amendments.**
- 14. Treasury Management Strategy Statement 2024/25**  
Council is asked to: 145 - 228

1. Approve the Treasury Management Strategy for 2024/25 as set out in the report; and
2. To note that by approving the report they will be agreeing to the Treasury Management Practices (TMP) MRP Statement, Operational Boundary and Authorise Limits.

**Please note that this report is to be considered by the Corporate Policy & Resources Committee on Monday 19 February 2024 and therefore may be subject to amendments.**

**15. Detailed Budget for 2024/25**

Council is asked to approve the recommendations as outlined in the report.

229 - 274

**Please note that this report is to be considered by the Corporate Policy & Resources Committee on Monday 19 February 2024 and therefore may be subject to amendments.**

**16. Corporate Plan 2024-2028**

Council is asked to adopt the proposed Corporate Plan 2024-28 and associated Action Plan (as appended to this report) which specify the priorities, key themes and values for the Council for the next five years and the actions the Council intends to take to deliver its objectives.

275 - 314

**Please note that this report is to be considered by the Corporate Policy & Resources Committee on Monday 19 February 2024 and therefore the report may be subject to amendments.**

**17. Future Resourcing of the Internal Audit Service**

Council is asked to:

315 - 354

1. Agree to discharge its Internal Audit function to Hampshire County Council under Section 101 of the Local Government Act 1972 to enable Southern Internal Audit Partnership (SIAP) to provide the Internal Audit Service for the Council from or after 01 April 2024,
2. Delegate to the Council's Section 151 and Monitoring Officer to enter into the Joint Working Agreement by way of a deed of accession with Southern Internal Audit Partnership for a period of 5 years and complete all necessary documentation,
3. Agree that the Council's Section 151 Officer or nominated officer represents the Council's interests by becoming a voting of SIAP's Key Stakeholder Board; and
4. Agree that the Council's Monitoring Officer deals with any necessary TUPE transfer arrangements to Hampshire County

Council.

**18. Reports from the Committee Chairs**

To receive and agree the reports from the Committee Chairs.

355 - 378

**19. General questions**

The Leader, or his nominee, to answer questions from Councillors on matters affecting the Borough, in accordance with Standing Order 14.

**20. Motions**

To receive any motions from Councillors in accordance with Standing Order 16.